



## **Terms of Reference for Chatsworth High School & Community College Governing Body.**

### **Mission Statement**

Chatsworth High School and Community College is a caring, happy and progressive learning community in which each person is valued equally and respected unconditionally. Our school community promotes high expectations for each person and supports every member of our school community in achieving their potential as life-long learners. At Chatsworth High School every person matters.

### **Ten Core Beliefs**

1. We believe the health and safety of our students is paramount
2. We believe in the right of all people to be emotionally healthy, financially secure and learning fulfilled
3. We believe we should all belong and feel we all belong
4. We believe in continuously improving our school through honest, collaborative teamwork
5. We believe our curriculum should be relevant, purposeful, accessible and constantly evolving
6. We believe teaching and learning should be enjoyable, exciting and consistently inclusive
7. We believe teaching and learning should be founded on established best practice and an openness to innovative approaches
8. We believe in working hard and doing our best
9. We believe we should help one another in our learning and support one another in our lives
10. We believe we are providing a foundation for our students' adult lives

At Chatsworth High School and Community College we believe in the fundamental British Values of

Bas  
n

1. democracy
2. the rule of law
3. individual liberty
4. mutual respect for and tolerance of those with different faiths and beliefs and for those without faith.

2015.

### **Governing Body Core Strategic Functions.**

*The Governing Body has three core functions:*

- 1. Ensuring clarity of vision, ethos and strategic direction;*
- 2. Holding the Headteacher to account for the educational performance of the school and it's students, and the performance management of the staff;*
- 3. Overseeing the financial performance of the school and making sure it's money is well spent.*

The Governing Body needs to take a strategic role, act as a critical friend to the school and be accountable for its decisions. Governors carry out a significant level of scrutiny and challenge during subcommittee meetings. The Governing Body decides the constitution, membership and terms of reference of all subcommittees, and must review these annually.

### **Terms of Reference.**

Base

n8a

Please note. The responsibilities shown in **bold** below cannot be delegated to a committee or an individual.

Association

1. **To agree constitutional matters, including approving any variations to the structure of the Governing Body** and procedures where the Governing Body has discretion.
2. To recruit new members as vacancies arise and to **appoint new governors**, where appropriate. To ensure elections take place, if required.
3. **To hold at least 3 full Governing Body meetings a year.**
4. **To appoint or remove the Chair and Vice Chair.**
5. **To appoint or remove a clerk to the Governing Body.**
6. **To establish the committees of the Governing Body and their terms of reference.**
7. For each committee to appoint the Chair for that committee
8. **To appoint or remove a clerk to each committee.**
9. **To suspend or remove a governor.**
10. **To decide which functions of the Governing Body will be delegated to committees, groups or individuals.**
11. **To review the delegation arrangements annually.**
12. **To receive reports from an individual or committee to whom a decision has been delegated and to consider whether any action by the Governing Body is necessary.**
13. To approve the first formal budget plan of the financial year (delegated to the 'Leadership & Management committee').
14. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate (delegated to the 'Personal Development, Behaviour & Well-being committee').
15. To adhere to the Code of Conduct for Chatsworth High School & Community College Governing Body.
16. To review and examine the Headteacher's Report 3 times a year.

Based on National Governors Association 'Model Procedures; Committee Terms of Reference' 2015.

17. To consider and adopt LA policies in light of changes to government legislation, and delegate to appropriate committees

18. To create a panel of governors, as necessary, to address specific issues such as complaints or disciplinary actions.

**Terms of Reference adopted by the Governing Body of Chatsworth High School & Community College on**

**(Chair)**

**15th November 2017**

Signed by governors & associate members:

<b>NAME</b>	<b>SIGNATURE</b>
Ms Sue Goldsworthy	
Mrs Louise Hutchinson	
Mrs Shirley Bennett	
Miss Julia Newall	
Mr Graham Lunt	
Ms Janet Pardoe	
Mrs Gina Reynolds	
Mrs Judith Bull	
Mr Michael Samuels	
Mrs Kulsum Begum	
Mrs Gail Myers (Associate member)	

Based on National Governors Association 'Model Procedures; Committee Terms of Reference' 2015.