



Terms of Reference

Leadership & Management Committee

<u>Members:</u>	Louise Hutchinson, Gayle Myers, Gina Reynolds, Judith Bull, Kulsum Begum, Kumar Siva, Steve Davismoon, Rachel Hill
<u>Chair:</u>	Louise Hutchinson
<u>Clerk:</u>	Sarah Wallace
<u>Quorum:</u>	At least three governors
<u>Meetings</u>	At least termly prior to the Full Governing Body Meeting

1. To seek professional advice & make recommendations on Human Resource matters.
2. To scrutinise & approve the school budget ensuring that resources are employed efficiently according to best value principles & shared according to needs.
3. To ensure that the school budget is prepared & submitted to Trustees for approval prior to the start of each financial year.
4. To agree & implement the scheme for financial delegation for the school according to the CMAT Scheme of Delegation.
5. To monitor the school budget & spending in the autumn, spring & summer term.
6. To receive & approve the audited accounts for the school in accordance with the Academies Financial Handbook.
7. To rigorously challenge & support the school self-evaluation process.
8. To liaise with the Headteacher & Leadership Team in the writing, monitoring & evaluation of the School Development Plan. For link Governors to collaborate in the development of specific areas, & feedback at the full Governing Body meeting.
9. To appoint a panel of Governors to work in conjunction with the Executive Headteacher to conduct the performance management of the Headteacher. To agree the remuneration of the Headteacher, after completion of the performance management review, & present this decision to Trustees for ratification.
10. To support & challenge the Headteacher with regards to staffing structures & staff appointments.
11. To oversee implementation, monitoring & regular reviewing of the policies delegated to this committee, as listed below: